

WAYNE COUNTY BOARD OF EDUCATION

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JAY BRINSON, Ed.D.
Superintendent

NICHOLAS ELLIS, Chairman
JANET ROYAL, Vice-Chairman
SHERON DANIEL
RAY DAVIDSON
MITCH SUTTON

LETTER OF INTENT

Date: _____

Dear _____:

The purpose of this letter is to inform you of the status of your application for employment with the Wayne County Board of Education. As I have told you, I have suggested to the superintendent that he recommend you to the Board of Education for employment.

The Board of Education must vote affirmatively to accept the superintendent’s recommendation in order for you to be employed. Until the Board of Education has met and voted on the superintendent’s recommendation, you should not assume that you would be employed. My selection of you does not guarantee that either the superintendent will ultimately recommend your employment or that the Board of Education will vote to employ you.

If you have any questions about this letter, please do not hesitate to ask me.

Sincerely,

Principal Date

Applicant Date

_____ I have received a copy of the Non-Criminal Justice Applicant’s Privacy Rights and Privacy Acts Statement.